

Application form for Hardship Relief

Your application for hardship relief will be based on the information given on this form. **All** questions must be answered for your application to be considered.

Personal Details

1) Name of applicant(s):

Surname	First Name	Title	Age

2) Home address of Applicant(s)

Contact Telephone Number & Email Address:

Daytime:	
Evening:	
Email Address:	

About your Business

3) Full Business Name:

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4) Address and description of rated premises:

5) If a Limited Company, please give registered office address:

6) Is the property empty or occupied? Empty / Occupied
(Please circle the appropriate response)

7) What is the nature of your business?

8) How long have you been trading from this address? Years

9) Previous business address if have only been at the current one for less than 2 years.

10) How many days does your business open?days per week

11) What are your business's trading hours?.....

12) How many staff do you employ? people

13) How many of these reside in the borough of Barnet?

14) Have you an interest in any other business? If yes, please supply details below.

15) What advise have you sought from the Citizens Advice Bureau?

16) What service do you provide to the local community?

17) Please give the names and address of your nearest competitors.

18) Why did you set up the business?

19) What made you choose the location for the business?

20) What market research did you carry out before setting up your business in this borough?

21) Do you advertise? Yes/ No

If you do, where?

How often?

If the answer to the above is No, please advise the reason why.

Owner / Tenant Information

22) Do you own or rent the premises Own / Rent

If owned –

23) When did you become responsible for the property

24) Has your business closed? Yes / No

If so please give the reason why.

25) If the premises are empty, do you intend to sell? Yes / No

If yes: A) How long has the property been on the market
B) Who are the selling agents?

Name

Address
.....
.....

Telephone Number

What is the selling price?

If rented:

26) Name and address of Landlord

How much is your rent? £....., Per

27) Which of your business bills are still outstanding? (Copies are required, please enclose)

Company	Amount Owed	Type of Credit

28) Are you a homeowner? Yes / No

If yes, what is the mortgage outstanding? £.....

What is the current market value of your home? £.....

Are you in arrears with your mortgage? Yes / No

29) Do you have any savings? Yes / No

If yes, how much? £.....

30) Are you claiming or in receipt of Benefits / Income Support? Yes / No

31) What is your National Insurance number?

32) Do you have any dependants? Yes / No

If yes, how many, and what are their ages?

33) On what grounds is Hardship sought and is there any other information that will support your claim?

SignedPrint Name.....

Position (if Ltd. Company)

Date ...

Please return to businessrates@barnet.gov.uk or London Borough of Barnet Business Rates, PO Box 236, Erith, DA8 9HH